



Academic Administration

Within the Paris-Lodron University of Salzburg (PLUS), at the Faculty of Digital and Analytical Sciences (DAS), at the Department of Geoinformatics Z_GIS, Dr. Hermann Klug covers the following administrative tasks:

1. Supervision of visitors (students and researchers): Incoming students and researchers will be registered and supervised by Hermann Klug. Coordination responsibilities encompass for instance desk availabilities and content related contact persons for a certain period. Additionally, administrative tasks before, during and after the stay of persons will be tackled by Hermann Klug.
2. Coordination of research networks: In the framework of research and development, Z_GIS is involved in many research networks. These comprise for instance the Long Term Ecological Research (LTER), the International Association of Landscape Ecology (IALE), Landscape Europe, Mountain Research Initiative (MRI), ICA-OSGeo lab and the Geo for All initiative, Ecosystem Service Partnership (ESP) and other organisations and institutions on the Z_GIS website. The coordination efforts mainly refer to the collaboration in working groups but also as contact and information providing person at Z_GIS.
3. Contact person for CEEPUS und Erasmus+: Hermann Klug is departmental contact person for incoming but also outgoing mobilities of students, lecturers and staff in the framework of Erasmus+ (KA103 and KA107) and the Central European Exchange Programme (CEEPUS). Hermann Klug operates as a contact person for PLUS international relations office.
4. Project proposals: In his working time Hermann Klug is developing and submitting (inter-)national project proposals and contribute to additional income of further third party funded projects.
5. Workshop organisation: In the framework of mentioned research networks, but also in the framework of ongoing research projects and cooperations with local partners, Hermann Klug is contributing to the organisation of workshops. These workshops are for instance stakeholder engagement but also "season schools", which are supervised by him.
6. Lab coordination: Hermann Klug is responsible for the sensors and installations in the landscape lab and organises the temporarily use of the chemical laboratory in other departments of PLUS.
7. Curricular Commission: Dr. Klug is vice-chair of the CuKo Geographie and organises new entry permission of students to the study programme. He is also responsible for any kind of credit transfer including an advice of optimal study schedules of already active students.